

WSU Employee Job Club

Sponsored by the Center for Advising & Career Development

HR Essentials - June 2009

The WSU Job Club for Employees provides a supportive time and place over the next eight weeks for employees who may be separating from WSU or are seeking a new position. The WSU Job Club for Employees is a support, resource, and job assistance group ready to provide career related information to aid in preparing WSU employees for their next job search. Stefany Unda, senior career counselor and Janina Robbins, career advisor/marketing manager for the Center for Advising and Career Development (CACD), created the Job Club's eight-session summer workshop series.

The Job Club is hosted every Wednesday from 12:10 – 12:50 pm beginning this Wednesday, June 17, 2009 in Lighty 360-D Conference Room, where the majority of the workshops will be held. The workshops will run for eight weeks this summer with the last session held on Wednesday, August 5, 2009.

“The main focus of the Job Club is to work with employees on their job goals. Our desire is to aid employees in gearing up for their job search while providing them with career related support so they may transition more easily into their next position,” stated Janina Robbins. Stefany Unda said “employees will have an opportunity to review their career interests, values, skills, brainstorm future opportunities, and begin to map a path to move in their new career direction. More importantly, Job Club members will benefit from one another's professional expertise and job hunting wisdom through facilitated career activities and conversations.”

Topics covered include the following:

- June 17 Career Assessment and Your Career Stories
- June 24 Career Planning and Educational Opportunities
- July 1 Designing and Updating Your Resume and Cover Letter
- July 8 Polishing Your Interviewing Skills
- July 15 Job Search Strategies
- July 22 Networking: The Most Effective Way to Job Search
- July 29 Researching Career Paths, Industries, & Employers
- Aug 5 Alternative Life Opportunities: Part-Time, Temporary, & Service Opportunities

It is the hope of the administrators and staff at WSU CACD and WSU HRS that employees being affected by the separation process will attend the workshops to better prepare themselves for their next job search and utilize this time to try and locate another position.

All WSU employees interested in attending one or all of the Job Club workshops should check the CACD website for a listing of the posted topics and dates, resources, and any change in location at: <http://www.cacd.wsu.edu/JobClubEmployees>.

For more information on these workshops, please contact CACDC at 335-6000 or email Stefany Unda (sunda@wsu.edu) or Janina Robbins (jrobbins@wsu.edu).